

Youth Development Council of Greene County Board Meeting February 25, 2016

Present:

Staff: Mike Alley. **Board Members:** Bishop Michael Jackson, Ron Morris, Heather Myers, Barbara Nye, Ginny Reese, Carl Schmitt, Andrea Whitmarsh. **Advisory Council:** Pete Costigan, Roy Dye, Bert Nye.

Approval of Minutes: The minutes of Jan 18, 2016 were approved with a correction to the spelling of a name.

Treasurer's Report: (Bishop Jackson) The submitted report dated 2/24/2016 shows a checkbook balance of \$46,607.20. There were \$8,949.41 in expenses, with no outstanding checks, and no deposits. The treasurer's report was approved as submitted.

Committee Reports:

Finance Committee: (Pete Costigan) Pete handed out the income and expenses statements from APLOS for Jan. and Feb. of FY2016 so far. Ron asked Pete to make the Executive Director's salary a separate line item in overall expenses, rather than dividing it between the After-school and Summer Camp programs, and also that food be put into the breakout expenses under each program. Vouchers or receipts for expenses must be submitted to the treasurer.

Fundraising Committee: (Roy Dye) There was no written report. The letter and card inviting high end donors to the dessert event on April 1, will go out by the end of the first week in March. Roy summarized the plans for this event. The letter to other continuing donors is to go out about two weeks later. There was a report of progress, and some discussion about entering donors into APLOS and using APLOS versus Excel or Access as a donor database.

Personnel Committee: (Ron Morris) There was no report.

Corporate/Organizational Matters: (Ron Morris)

New Meeting day or time: The next Board meeting will be on the third Monday of March (March 21) at 5:30 pm. Thereafter the Board meeting will move to the fourth Thursday at 6:30 pm.

Vision and Mission Statements: Attempts at vision and mission statements written by several Board and Advisory Board members were shared. There was extensive discussion and various opinions were offered as to what these statements should include. Andrea Whitmarsh said that conventional wisdom says that a mission statement should be very succinct (probably one sentence) in order that it be read, remembered and used. Ron suggested that Pastor Chuck Winner work further on the statements, and suggested sharing on a Google Doc so that others could edit or make suggestions.

In-house Audit Committee: The audit committee for YDC includes Pete Costigan , Scott Mingledorf, and Heather Myers, with assistance from Roy Dye, Bishop Jackson, and Scott Wood, CPA. The audit is needed by the time of the April 1st donor event. A meeting was set up to accomplish this.

State Law Compliance: There was no report.

New Business:

“Measuring Outcomes” Committee: The Committee had not met. There was general discussion of an article describing the program of eight non-profits, all using a program of “social and emotional learning” (SEL), discovered and transmitted to the group by Pete Costigan. Mike Alley, Heather Myers, and Barbara Nye shared anecdotes of incidents they have seen or worked with in the After-school program, utilizing some of the same indicators used in SEL practices. There was general discussion of other ways of demonstrating outcomes and timelines, especially as needed for reporting required for grants already obtained, and future grant applications.

Executive Director’s Report: (Mike Alley) Mike reported that the space being using in Ruckersville Elementary for the Monday/Wednesday After-school is working well. He gave the demographics of students in the program, which is full, at each location. Mike reported that the agency that had been supplying snacks is no longer able to help, and he had to buy some snacks, but since then, thanks to donations from Grace Episcopal and United Methodist Churches, the supply is pretty good for the remainder of the Spring semester. There are essentially no transit costs this Spring, though Mike told parents, the occasional pickup by Greene County Transit, if he has notice ahead of time, would be permitted. The JMU interns are doing a two week program at NGES. The volunteer level has been good, although more help is needed on Mondays at RES. Mike described a STEM program he would like to have the After-school participate in, which utilizes small soapbox car models. Students learn principles of physical sciences in assembling the cars. There is \$500 already appropriated for STEM projects in the Spring budget. A motion was made and passed unanimously to purchase 16 kits plus necessary accessories (toolkits) for \$500 for the After-school program.

The meeting was adjourned at 7:49 pm.

Respectfully submitted by Ginny Reese