

Youth Development Council of Greene County Board Meeting November 20, 2014

Present: Board Members: Bishop Michael Jackson, Ron Morris, Barbara Nye, Ginny Reese, Carl Schmitt, Pastor Chuck Winner.

Advisory Board: Pete Costigan, Roy Dye, Bert Nye, Pastor Jane Piver.

Guests: Raleigh Hucek and Ben Skriloff, both of the Student Friendship Organization (SFO), J.B. McKinnie.

Approval of Minutes: The minutes of October 16 were approved.

Treasurer's Report: (Bishop Jackson) The ending balance in the YDC checking account as of 9/30/2014 was \$31,509.85. The balance as of 10/31/2014 was \$29,467.53. Checks written on the account totaled \$2041.00, including \$100 for a dance lessons scholarship, and \$100 to Scott Wood (CPA). Two payments have been made to the U.S. Treasury for staff salary withholding. Mike Alley's last paycheck is still outstanding, affecting the ending balance.

Youth Advocate and Coordinator Report: (Mike Alley)

SFO (Student Friendship Organization): The SFO will host a Christmas party on Dec. 19 at Nathanael Greene Elementary School for the kids that attended YDC summer camp, including gingerbread house building, games, Christmas movie, and dinner. Mike called all of the summer camp families to let them know about SFO and the upcoming party. Ms. Hart, Greene County High School guidance counselor, has agreed to be the faculty sponsor of SFO. The SFO will have their first official school meeting during the first week in December. Mike estimated expenses for food for the Christmas party to be about \$150. There was general discussion about how to pay for SFO expenses for programs like the Christmas party. Bishop Jackson noted that the YDC checking account has two debit cards and that Mike Alley, and Bert Nye, the back-up Treasurer, have each been given one, so Mike is able to use the debit card for approved expenses. Carl Schmitt made a motion to approve an expenditure of up to \$200 to cover the Christmas party refreshments and supplies, which was passed by the Board.

After-school program: Mike Alley reported that he had filled out the forms required by the School system in order to have the YDC After-school program at Nathanael Greene Elementary, and that he is working out what space YDC will be able to use within the school. Mike has been collecting names of possible staff prospects and working on completing the hiring of staff. It will probably not be possible to hire certified teachers since teachers are contracted until 3:30 pm by the school and the afterschool program needs to start at 3 p.m., but he will be looking at teacher's assistants and other people who love working with kids. He hopes to hire someone with experience teaching reading for the staff responsible for the reading block. The Afterschool staff will include five people in addition to himself and volunteers: a food coordinator, recess staff, reading staff, homework staff, and a site coordinator. The food coordinator and the site coordinator will double as "coolers", hall monitors, and general supervisors, in order to minimize interruptions to staff working with students in the homework, recess, reading, and project blocks.

Liability Insurance for YDC: Mike talked with Frank Shultz of State Farm, a possible provider of Liability insurance for YDC. Frank will call Ron Morris, who will provide needed information for setting up an insurance policy. Ron estimates from his research that insurance will probably cost about \$600 annually, and would include Directors' Liability.

Miscellaneous: The after-school program committee has a meeting scheduled for Dec. 4th at 5 pm. at Stanardsville Town Hall. Mike has a phone conference with Blaire Denson, of VPOST (Virginia Partnership for Out of School Time) on Dec. 2nd. He has filled her in about the structure and plans for the YDC after-school program, and asked for her recommendations, and also advice on grants that may be available. Mike hopes to have afterschool staff hired by mid-January, and he is also working on an eight to ten page handbook for the after-school staff. Mike paid Wix, the website service provider, an \$149 yearly fee for the YDC website, and needs to be reimbursed. The fee includes the domain name, and is about \$12/month, as was previously reported. Find YDC online at greeneyouth.org.

Reports From Committees:

Fundraising: Ron Morris came up with the idea of a Kickball Tournament to be held on Thanksgiving Day morning, in place of the Turkey Trot fundraiser, for which an organizer was unable to be found. Discussion ensued on the logistics and plans for the Kickball Tournament fundraiser. Discussion of the Spring fund drive was postponed to a later meeting.

Corporate/Organizational Matters:

President's Report:

Madison Boy's and Girl's Club: Ron described his meeting with James Pierce and Meghan Murray, Executive Director and member of the Board respectively, of the Boys and Girls Club of Central Virginia, and Nan Coppedge, longtime Board member of the Madison Boys and Girls Club. He learned details of the budget of the Madison program, and costs to participants for the after-school and summer programs. 8% of the Madison Club's budget goes back to the Boys and Girls Club of Central Virginia for administrative support. One of The Madison Club's largest annual fundraisers is a dinner and silent auction in the Spring. Other fundraising programs for the Club in Madison are "Count Me In" with student testimonials and small gatherings in people's homes. Ms. Coppedge has offered to come and talk with YDC, as well as Mr. Pierce being willing to continue to talk with YDC. Ron said that two things came out of the meeting, he thinks YDC should act on. Mr. Pierce suggested that YDC should have a Personnel Committee and an Audit Committee. Ron suggested reconstituting the Hiring Committee to serve as the audit committee, and will ask those people if they are willing to serve. He suggested an informal audit procedure resulting in a statement reviewing YDC finances, done by a three member committee composed of two Board members and an outside person, in concert with Bishop Jackson and Bert Nye.

Meeting Schedule: The Board had talked about meeting less often, but Ron thinks the Board will need to continue to meet monthly through the Spring, due to the number of things going on, but that we could omit the December Board meeting, and that the Executive Committee could meet if necessary in December. The Board was in agreement.

New Business:

“Character Counts”: (Barbara Nye) Barbara suggested that YDC adopt the “Six Pillars of Character” which the VA Legislature in 1999, mandated that schools needed to teach. The six pillars cover ethics and decision making, and can be integrated into all activities, and used as a basis for discussion. The 4H Club has lots of materials and resources on “Character Counts” which they are willing to share with other organizations. The Board greeted Barbara’s idea with enthusiasm.

The meeting adjourned at 6:25 pm.

Respectfully submitted by Ginny Reese