

## **Youth Development Council of Greene County Board Meeting, November 16, 2015**

### **Present:**

**Staff:** Mike Alley. **Board Members:** Bishop Michael Jackson, Ron Morris, Heather Myers, Barbara Nye, Ginny Reese, Carl Schmitt, Pastor Chuck Winner, . **Advisory Council:** Pete Costigan, Roy Dye, Bert Nye, Pastor Jane Piver, Kathryn Thomas. **Guest:** Barbara Jenkins.

**Approval of Minutes:** The minutes of October 19, 2015 were approved with the addition of Bert Nye to Advisory Council attendees.

**Treasurer's Report: (Bishop Jackson)** The ending balance on the Treasurer's report report dated November 16, 2015 is \$50,701.08. The treasurer's report from October 18, 2015 as amended in the November 16 report was approved. The November 16 report was also approved.

### **Executive Director's Report: (Mike Alley)**

Mike reported on the meeting between the RES, NGE principals, himself and Ron about overlap and potential conflict between after-school enrichment programs run by the schools and the YDC program. Conflicts were resolved by the schools being flexible on the days of the week that their program meets so that potentially if YDC moves to a 4 day/week program in 2016, RES students in both the RES and YDC's program could attend YDC on Mondays and Wednesdays, and NGE students in both the Dragon Club and YDC would be able to attend YDC on Tuesdays and Thursdays.

Mike reported that 21 teens have volunteered so far in the Fall YDC program, with most attending 1 day per week. The leader to student ratio has remained at 1:2 due to the volunteers participation. There was a discussion about allowing court ordered community service volunteers. Barbara Jenkins may refer appropriate candidates to Mike, probably no more than one per year, and would be able to release information to Mike about the volunteer's offense.

### **Fundraising Committee: (Roy Dye)**

Roy submitted a written report for the Committee, dated November 16, 2015. The report showed a fundraising total to date in 2015 of nearly \$72,000, from target mail campaigns, grants and donations from foundations and the County, and proceeds from the Country Dance/Hoedown. The net profit from the Country Dance came in at \$6,627. Possible events to be discussed for 2016 include small gatherings with high end donors, a possible dinner, and pursuing other grants. Mike reported that he had added the sponsors for the Country Dance in event information on the YDC website. There was a short discussion of adding a page giving names of donors, by level of giving, for all donors, to the website. Ron Morris commented he felt this is probably a good idea for the future, but a higher priority is getting an email list of all donor's so that the organization can communicate with them.

**Finance Committee: (Pete Costigan)** The Finance and Budget committees met in early November to come up with a proposed 2016 budget, copies of which were furnished by Pete. The

proposed 2016 Budget comes in at 99,900, and Pete discussed the committee's reasoning for keeping under \$100,000, being that there are more expenses associated with a budget over that mark. Just for comparison purposes he also handed out the unofficial 2015 Budget and a 2016 Budget projection, both of which were needed for the Berkley and CACF grant applications. Pete also showed the APLOS spreadsheet data through October for income and expenditures, and pointed out that for the fiscal year through October the average monthly checking account balance was almost \$49,000. Carl suggested entering expenditures within APLOS by program, for example for after-school and the summer camps, so that these can be tracked separately. This would also make it easy to calculate expenditure/child for each program, a useful figure to have. A motion was made and passed to allow YDC's CPA, Scott Wood, access to view, but not have any other access to, the YDC checking account, to allow him to get the necessary numbers into APLOS for YDC more easily.

**Personnel Committee: (Ron Morris)**

Ron summarized the previous week's Personnel Committee's meeting and discussions with Mike Alley regarding a salary offer for the Executive Director, and the increase in hours required to go to a four day/week after-school program. Discussion ensued with the full Board, and included the question of whether YDC is ready to move to the four day/week program as soon as February 2016, and what other options might be. Ron suggested a November 23<sup>rd</sup> second Personnel Committee meeting, after which a recommendation on the Executive Director salary offer would be made to the Board, to be discussed and finalized at the December Board meeting. Dates were discussed for the December meeting.

Mike proposed spending \$40 each (from previously authorized scholarship funds) for five to eight fifth graders in the after-school program to take a one day class trip with their school on December 18 to Washington D.C. There was consensus that this would be an appropriate expenditure.

The meeting was adjourned at 6:48 pm. The President will contact Board and Advisory Council about the date of the December Board meeting, likely either December 14 or 21.

Respectfully submitted by Ginny Reese