

Youth Development Council of Greene County Board Meeting October 16, 2014

Present: Mike Alley(staff), Pete Costigan, Roy Dye, Charlotte Gilbert, Bishop Michael Jackson, Ron Morris (President), Ginny Reese, Carl Schmitt, Andrea Whitmarsh, Pastor Chuck Winner,
Guests: Jon Nafziger, Director of Donor and Partner Relations for CACF (Charlottesville Area Community Foundation)

Approval of Minutes: The minutes of July 17 were approved with the amendment that Nan Coppedge's name should be corrected in the spelling.

Treasurer's Report: (Bishop Jackson) The ending balance in the YDC checking account as of 9/30/2014 was \$31,509.85. A complete report was available for Board members. A motion was made to approve the Treasurer's report and passed unanimously.

Ron apprised the Board that Mr. Wood, a CPA that Bishop Jackson knows and has worked with, has done some work in setting up tax withholdings for the YDC payroll. State taxes must be paid every month and require electronic payment, while Federal taxes can be paid quarterly by check. Both require a year-end report and reconciliation, and the filing of the W-2 form. Mr. Wood has completed for YDC, the online setup for the VA State payroll taxes, and also prepared the 2nd quarter Federal tax payroll payment. Mr. Wood's fees for doing this work on a continuing basis are \$50 per quarter and \$50 at year's end, totaling \$250 per year. These fees do not include the 990 form for the year-end tax return or the yearly SEC filing, but this may be negotiable. The Board also discussed the need for and costs of having a regular independent audit or review done. A motion was made to engage Mr. Wood to handle the FICA, Federal and State Taxes withholding, year-end reports, and the 990 Tax Return for YDC, which was unanimously passed. Bishop Jackson will pay Mr. Wood for the first two quarters, in the amount of \$100. The question of audits for YDC will be taken up by the Executive Committee.

Presentation by Jon Nafziger: Board members were updated on the new grant program structure that will be rolled out over the next few months. The small grant cycle (once per year in the Fall) will continue, though amounts granted may increase to \$15,000. The larger Spring cycle will be changing, with the possibility of multi-year grants and greater expectations in terms of evaluations, goals, and addressing significant change or impact in the community. The larger grant cycle will be open, ongoing and more "by invitation". Jon said that CACF will be looking at depth of community support, whether groups are appropriately working with other groups on the same problem, and whether goals meet the biggest priority of the community. He also said they will be looking to see if a group's model is really the best, and why.

Youth Advocate and Coordinator Report: (Mike Alley)

SAG (Student Advisory Group): This will now be called the SFO (Student Friendship Organization) which the kids prefer. There has been a meeting of the SFO, with about dozen kids attending, though

about 18 are interested. They are still looking for an adult mentor so they can be classified as a club. Raleigh is the President of the group.

Club Yancey: Mike visited this Club for an afternoon and thinks this is the closest thing he has found to what YDC has been talking about. He mentioned the "Lights on Afterschool" informational program at Club Yancey on next Thursday, Oct. 23 from 5-7 p.m. which he will attend and which other Board members may want to go to also. Club Yancey recently received a three year, recurring, \$130,000 21st Century grant through the Department of Education. They have 8 paid staff and 71 students enrolled. Mike sees some possible differences between the Boy's and Girl's Club model and Club Yancey's model, being that Club Yancey has a much larger Staff/Student ratio, is more academic, is more relational, has more teachers involved, and more of a mix of prevention and intervention. Club Yancey now charges families \$100/year, whereas before the recent grant it was \$100/month.

Afterschool Program: There is an Afterschool Committee now. Mike passed out some information about what the Committee has been talking about. Tentative plans include that program will begin on Feb 3rd and will meet Tuesdays and Thursdays from 3:30 to 6pm. Plans are for enrolling 21 students in grades 3-5, and having them in three groups of seven during the afternoon program. Homework, reading, and recess are core are core activities every day. Attendance and snack will be at the beginning of afternoon. There will be rotating monthly elective activities. It is envisioned that paid staff will include three teachers, a snack coordinator, and an attendance/checkout/hall monitor. It is planned that teachers would be paid \$15/hr. Buck Mountain Pantry will provide food with the assistance of the local Episcopal Church there, and Blue Ridge Student volunteers, daily snacks, and a take home pack of food on Thursdays for the weekend. The staff/student ratio should be 1:4 including Mike, and this does not include community volunteers. Mike's estimate of costs of the program is \$1800 per month, not including his salary. That's less than \$8000 for the duration of the program through May 2015.

Website: The website is up and running. Wix is our new host. The domain is Greeneyouth.com, but the Board prefers to use the old domain of Greeneyouth.org, because YDC is a non-profit. Mike will make the primary domain Greeneyouth.org, but we will have to pay for that domain, as it expires now in December. Board members agreed that we want to keep both domain names "in our stable" so that no one else can get them. Paypal is working on the site; there are two donation buttons, and donations go into YDC's Pioneer Account. Suggestions made for the website's development include adding a calendar for events, and pages that list volunteers and donors, both for funds and in kind donations.

Fundraising: (Roy Dye) There will not be a Turkey Trot fundraising event on Thanksgiving morning because a coordinator of the event is not available. It was suggested that a community banquet in the Spring, to kick off the Spring fundraising season, might be a good idea

Meeting Schedule: (Ron Morris) Ron brought up the question of how often the full Board needs to meet, given that we now have the Executive Committee meeting, as well as other Committee meetings. He suggested that we might have a rotation of full Board, Executive, and larger Community meetings in the evening. There was some support for this idea, but no decisions were made. It was

agreed that the usual schedule of Board meetings should continue through December, with Executive Committee meetings added in.

Other Corporate Matters: (Ron Morris)

Donor letters: Ron reminded the Fundraising Committee that IRS rules require that year end letters need to be sent to all donors of amounts greater than \$200 (\$250?) listing the amount donated and including the text that no goods or services were received in exchange. The letter could encourage donors to visit our new website.

Madison Boys and Girls Club Meeting: Postponed to Nov. 6th. Ron will be meeting with James Pierce and Nan Coppedge.

BAMA Works Grant: Ron has been in communication with Dan Monahan, chair of the Committee that looks at these grants to see if he needs any more information such as our work looking at Club Yancey, our website, etc. Bottom line, no new information on the grant.

Insurance: No progress.

The meeting was adjourned at 6:32 pm. The next Board meeting will convene on Thursday, November 20 at 5 pm.

Respectfully submitted by Ginny Reese